



Computer and Internet Access Policy

Acceptable Use Agreement

The Lincoln County Public Library offers public access to the Internet and other software applications. This access is intended to provide users with the means to access information resources and services which are available online. Be advised that the Lincoln County Public Library has no control over and possesses incomplete knowledge of information available on the Internet. The user is warned that information on the Internet may be incorrect, out-of-date, or unavailable.

1. All Computer users must read and agree to abide by this **Computer and Internet Access Policy**.
2. All Computer users must possess a current library card and have a balance of less than \$10.00 in outstanding fees.
3. A child's access to the library's computers is the responsibility of the parent or legal guardian. They must ensure that their child does not violate the **Computer and Internet Access Policy**. They are responsible for: (1) the safety and security of their child while using e-mail or other forms or electronic communication; (2) any unauthorized access, including hacking and other unlawful online activities by their child; and (3) any unauthorized disclosure, use and dissemination or personal identification information by their child. To assure parental guidance in children's use of the computer:
 - A. Computers in the children's areas of the library are reserved for users under the age of 16. Parents or guardians who are accompanied by a user under the age of 16 may use these computers if one is available.
 - B. Users between the ages of 13 and 17 and their parent or legal guardian must read and agree to the **Computer and Internet Access Policy**.
4. Users must use their own library cards to reserve and use a computer.
5. Access to the computers is provided on a first come first served basis.
6. The computers may be used for up to 120 minutes per day. If others are waiting an individual session may be limited to 60 minutes. Additional time may be granted if no one else is waiting.
7. Users are responsible for all printouts. The cost is \$.10 per page and must be paid before removing printouts from the library.
8. In accordance with federal guidelines, including the Children's Internet Protection Act (CIPA), the Library uses technology protection measures (filters) to block Internet access to inappropriate sites. In addition, the Library staff may monitor computer use remotely in order to ensure proper use. This is designed to protect against visual depictions that may be construed as (1) obscene; (2) pornographic, or (3) harmful to minors. Users agree not to send, receive, or display content which is sexually explicit or illegal.
9. The Library is not responsible for any loss or liability that may occur as a result of the disclosure of financial or other personal information over the Library's public computer services, including Internet and electronic mail use. Users should be aware that use of public computers is not a private or secure medium, and that third parties may be able to obtain information regarding user's activities. Users should also be aware that Library staff may monitor use of the computers for the limited purpose of ensuring compliance with this Policy, and hereby consent to such monitoring.
10. Users may not utilize the Library's computers in violation of any local, state, or federal ordinances, regulations, or laws, including copyright laws. Users engaged in illegal activities involving library computers may be subject to prosecution. The Library reserves the right to terminate a computer session and/or suspend library privileges of anyone who violates the Library's computer use policies.
11. Users may be liable for alterations or damage they cause to library hardware or software. Users are not permitted to install software of any kind, or to download plug-ins. Users should report any computer problems to Library staff.
12. Users will not intentionally use the library computer services to access sites which are pornographic or obscene; to libel, slander, harass, or engage in any activity which is illegal under federal, state, or local law; to violate copyright laws or software license restrictions.
13. Library is not responsible for loss of data or damage to personal storage devices.
14. By using a library computer, the user agrees to conform to all regulations contained in this Policy. All users of library computers agree to indemnify and hold the library harmless for any claims, losses, damages, obligations or liabilities arising out of the use of the Library's computers.

Library staff have the authority and responsibility to enforce all rules. Violation of these rules will result in the loss of Internet privileges at all branches of the Lincoln County Public Library. Repeated violation may result in permanent loss of Internet privileges.